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COMMISSION REGULAR MEETING AGENDA

February 14, 2023

To be held virtually via MS Teams and in person at the Port of Seattle Headquarters Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle WA. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 407 741 689#

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)

? 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (at this time, commissioners may reorder, add, or remove items from the agenda)

4. SPECIAL ORDERS OF THE DAY

4a. Proclamation in Recognition of February as Black History Month. (no enclosure)

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. PUBLIC COMMENT – procedures available online at <https://www.portseattle.org/page/public-comment-portcommission-meetings>

During the regular order of business, those wishing to provide public comment on items related to the conduct of the Port will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-publicrecords@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-publicrecords@portseattle.org with your name and the topic related to the conduct of the Port you wish to speak to by 9:00 a.m. PT on Tuesday, February 14, 2023. (Please be advised that public comment is limited to topics related to the conduct of the Port only.) You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

For additional information, please contact commission-publicrecords@portseattle.org.

8. CONSENT AGENDA (consent agenda items are adopted by one motion without discussion)

Founded in 1911 by a vote of the people as a special purpose government, the Port of Seattle's mission is to promote economic opportunities and quality of life in the region by advancing trade, travel, commerce, and job creation in an equitable, accountable, and environmentally responsible manner.

PRELIMINARY AGENDA – Port of Seattle Commission Regular Meeting of February 14, 2023

Page 2 of 3

8a. Approval of Minutes of the Special Meeting of January 19, 2023, and the Regular Meeting of January 24, 2023. (no enclosure)

8b. Approval of the Claims and Obligations for the Period January 1, 2023, through January 31, 2023, Including Accounts Payable Check Nos. 946702 through 947083 in the Amount of \$7,441,068.44; Accounts Payable ACH Nos. 051475 through 052424 in the Amount of \$53,913,624.30; Accounts Payable Wire Transfer Nos. 015965 through 015994 in the Amount of \$13,393,645.60; Payroll Check Nos. 205213 through 205617 in the Amount of \$179,862.15; and Payroll ACH Nos. 1115609 through 1120042 in the Amount of \$14,977,465.16, for a Fund Total of \$89,905,665.65. (memo enclosed)

8c. Authorization for the Executive Director to Amend the Scope and Budget of an Existing Interlocal Agreement (ILA) with the National Renewable Energy Laboratory to Include Transportation Modeling to Support SEA's Ground Transportation Goals and the Port's Other Goals Such as those Included in the Century Agenda. (memo, agreement, and presentation enclosed)

8d. Authorization for the Executive Director to Execute a Tenant Reimbursement Agreement with Planewear, LLC for \$1,500,000 for the Design and Construction of Approximately 1,750 Square Feet of Airport Dining and Retail (ADR) Space. (memo enclosed)

8e. Authorization for the Executive Director to Execute a Contract with Baggage Airline Guest Services, Inc. to Provide Cruise Passengers Onboard Airline Check-in and Airline Baggage Handling, Screening, and Storage

Services for Participating Carriers at Seattle-Tacoma International Airport at an Estimated Cost of \$4,500,000 for the 2023, 2024, and 2025 Cruise Seasons. (memo and presentation enclosed)

8f. Authorization for the Executive Director to Execute a New Memorandum of Understanding Between the Port of Seattle and the International Association of Machinists and Aerospace Workers, AFL-CIO, District Lodge 160, Local Lodge 289, Representing Inventory Purchasing Specialists Employed at Aviation Maintenance Covering the Period from February 24, 2023, through December 31, 2025. (memo and agreement enclosed)

8g. Authorization for the Executive Director to Execute a Contract for Governance Risk and Compliance Software for a Period Not-to-Exceed Ten Years in an Amount Not-to-Exceed \$1,400,000 Over the Ten-Year Period. (memo enclosed)

8h. Authorization for the Executive Director to Advertise, Award, and Execute a Major Public Works Contract and Fund the Construction Phase of the P69 WIFI Replacement Project in the Amount of \$1,640,000, and a Total Project Authorization of \$2,500,000. (memo enclosed)

Commissioners: Ryan Calkins ? Sam Cho ? Fred Felleman ? Toshiko Hasegawa ? Hamdi Mohamed

Executive Director: Stephen P. Metruck

To contact commissioners: 206-787-3034 For meeting records and information: commission-public-records@portseattle.org 206-787-3210 www.portseattle.org

PRELIMINARY AGENDA – Port of Seattle Commission Regular Meeting of February 14, 2023

Page 3 of 3

8i. Authorization for the Executive Director to Amend a Project-Specific Design Contract to Increase the Contract Value by \$5,200,000, and to Execute a Change Order to the General Contractor/Construction Manager PreConstruction Services Contract in the Amount of \$1,800,000 in Support of the Post IAF Airline Realignment

Project at Seattle-Tacoma International Airport. (CIP# C801158) (memo and presentation enclosed)

10. NEW BUSINESS

10a. (Number Not Used)

10b. Authorization for the Executive Director to Advertise, Award, and Execute a Construction Contract, and Authorize an Additional \$6,083,000 for the South 160th Street TNC Lot Improvement Project at SeattleTacoma International Airport, for a Total Estimated Project Cost of \$7,300,000. (CIP# C801186)

(memo and presentation enclosed)

10c. Order No. 2023-04: An Order of the Port of Seattle Commission to Establish a Program for On-Demand Taxi/Flat Rate For-Hire Service at Seattle Tacoma International Airport for a Period of Up to Five Years.

(order enclosed)

11. PRESENTATIONS AND STAFF REPORTS

11a. 2022 Annual Report for the Office of Equity, Diversity, and Inclusion.

(memo, annual report, annual report summary, workshop 1 summary, workshop 2 summary, summary report 2, handbook, EDI goals summary, and presentation enclosed)

11b. 2022 Committee Report Out and 2023 Committee Work Plans. (memo and presentation enclosed)

12. QUESTIONS ON REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT

Commissioners: Ryan Calkins ? Sam Cho ? Fred Felleman ? Toshiko Hasegawa ? Hamdi Mohamed

Executive Director: Stephen P. Metruck

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